

Canyon County Assessor

**Brian R.
Stender**

Assessor

Division of Motor Vehicles

6107 Graye Ln. Ste. A
Caldwell, Idaho 83607
Phone (208) 455-6020 ~ Fax (208) 455-6019
mv@canyonco.org

**Joseph R.
Cox**

Chief Deputy

Updated April 7th, 2020

*****During the Idaho Mandated - State Wide Stay Home Order as well as Social Distancing considerations we have outlined a process that still allows our office to service the community in this difficult time.*****

Process for Newly Purchased Vehicle from a private party with an Idaho Title

Please fax (208-455-6019) or email (mv@canyonco.org) a picture of the following items to our office.

- Front and Back of the Idaho Title
- Purchase Order / Bill of Sale
- Your Idaho issued identification number or Driver License number
 - **If you do not have an Idaho issued ID card and/or Driver's License we will need a picture of the state issued identification you have. In the absence of the Idaho issued Identification and or Driver's License you will also be required to provide your Social Security Number**
- Include your telephone number when submitting the required document so we may contact you with questions and / or to collect payment.
- Your new plates and/or Conditional Registration will be mailed to you

*** We are accepting debit or credit cards as well as electronic check payments over the phone. The fee associated with debit or credit cards is

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\$2.00 or 2.75% whichever is greater. For electronic check payment there is a flat fee of \$2.00***

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